Island Nature Trust (INT or the Trust)
Annual General Meeting
MINUTES
September 23, 2025
6:00 pm | Charlottetown Library Learning Centre

Chair, Kim Horrelt	Secretary, Patricia Caporaso and Kelly Bush	Scrutineer, Janell Smith

CALL TO ORDER & WELCOME

The Chair welcomed members to the 46th annual general meeting of the Trust, introduced herself and offered a land acknowledgement. The Chair announced the following housekeeping items:

1. Patricia Caporaso is the secretary and minute taker aided by INT's Office Coordinator Kelly Bush.
2. Janell Smith, Finance and Operations Manager for Island Nature Trust is today's Scrutineer and has confirmed that there is a quorum present with 23 members in attendance.
3. Every member present has been given voting cards; green for yes, red for no and yellow for abstentions.
4. Notice of the meeting was duly given on or before August 21st by:
    a. Paid publication in The Buzz
    b. Public social media posts
    c. Email notification sent to all members (active and lapsed). The email contained a link – https://islandnaturetrust.ca/AGM - to download the following documents:
        i. Agenda for 2025 AGM
        ii. Draft Minutes from the 2024 AGM
        iii. INT By-laws
    d. The draft audited financials and Impact Report were uploaded to the shared link when they became available. Printed copies were available for all in attendance.

It was noted that as per the Trust's By-Laws, due notice is set at 14 days, but the Trust observes 21 days to give members ample time to plan to attend and read the required documentation provided.

Notice having been duly given, and quorum being present, the Chair declared the meeting open for transaction of business at 6:06 pm.

APPROVAL OF 2025 ANNUAL GENERAL MEETING AGENDA
The Agenda for the Annual General Meeting held on September 23, 2025, was presented.

AGM Motion 09-25.01: *Be it moved that the Agenda from Island Nature Trust's Annual General Meeting, held on September 23, 2025, be approved as presented. Moved by Jeanne Maki. Seconded by Patricia Caporaso. A vote was called. All in favour. Motion carried.*

APPROVAL OF 2024 ANNUAL GENERAL MEETING MINUTES
The Minutes for the Annual General Meeting held on September 12, 2024, were presented.

AGM Motion 09-25.02: *Be it moved that the minutes from Island Nature Trust's annual general meeting, held on September 12, 2024, be approved as presented. Moved by Linda Gaudet. Seconded by Roger Roy. A vote was called. All in favour. Motion carried.*

INTRODUCTION OF BOARD MEMBERS
The Chair introduced the INT Board of Directors
Executive: Kim Horrelt (President), Dwaine Oakley (Vice-President), Gordon MacKay (Past President), Patricia Caporaso (Secretary) and George Mason (Treasurer) and Marie-Ann Bowden (Past Vice President).

Members at Large: Andrea McManus, David Hooley, Roger Roy, and Dr. Kathy Martin.

Appointed Members: Kelli Miller Kickham (PEI Wildlife Federation) and Barb MacDonald (Nature PEI).

RECOGNITION OF OUT-GOING MEMBERS
The Chair recognized out-going member Patricia Caporaso (Secretary).

OPERATIONAL REPORT
Melissa Cameron, Executive Director, provided a brief overview of accomplishments during the fiscal year ending March 31, 2025. Highlights included accomplishments in land protection, stewardship, species at risk monitoring, outreach, and engagement. Donor, partner, and volunteer contributions were recognized along with a presentation of the current staff. All in attendance were provided with a printed copy of the latest Impact Report for reference.

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TREASURER'S REPORT

Presentation of Audited Financial Statements

George Mason (Treasurer) presented the draft audited financial statements for 2024/25. They were prepared by MRSB Chartered Professional Accountants. The Treasurer summarized the audited financial statements by providing an overview of revenues, expenditures, and assets.

A graph showing the investment in conservation lands (excluding MCPEI purchases) dating back to 2013 was also shared.

AGM Motion 09-25.03 *Be it moved that the 2024-2025 audited financial prepared by MRSB be approved as presented. Moved by George W. Mason; seconded by Marie-Ann Bowden. A vote was called. All in favour. Motion carried.*

Appointment of Auditors for 2024/2025

AGM Motion 09-24.04: *Be it moved that MRSB be appointed as the auditor for Island Nature Trust for the fiscal year 2024/2025 be appointed as the auditor for Island Nature Trust for the fiscal year 2024/2025. Moved by George W. Mason; seconded by Eric Cook. A vote was called. All in favour. Motion carried.*

NOMINATING COMMITTEE REPORT

Patricia Caporaso, Secretary presented the Nominating Committee's report. The first order of business was to re-appoint Roger Roy to a second three-year term on the Trust's Board of Directors. As per the By-laws, board members can serve two consecutive, three-year terms.

Duncan Sturz is put forward for election to the Board of Directors. Duncan is a lawyer with McInnes Cooper in Charlottetown. Prior to being a lawyer, he was an independent business consultant specializing in research and strategic planning services, targeted towards entrepreneurs, startups and non-profit organizations.

A call for nominations from the floor was made three times with no further nominations put forward.

AGM Motion 09-24.05*: Be it moved that Roger Roy and Duncan Sturz be appointed to the board of directors of Island Nature Trust to serve terms in accordance with the By-laws of Island Nature Trust. Moved by Patricia Caporaso seconded by Kathy Martin. A vote was called. All in favour. Motion carried.*

OTHER BUSINESS

No other business was brought forth by the membership in advance of the meeting.

CLOSING REMARKS
The Chair outlined some of the Trust's plans for the current fiscal year including:

- The Trust continues to work with provincial and regional conservation groups to do our part in achieving conservation goals on PEI.

- The Trust will continue working for species at risk.

- The Trust will continue to strengthen our conservation partnerships realizing that we cannot reach our goals without meaningful collaborations.

- The Trust will continue to upgrade their knowledge, skills, and endeavour to lead by example when it comes to land stewardship and species monitoring.

ADJOURNMENT
The Chair adjourned the meeting at 7:16 pm. Moved by George W. Mason; seconded by Duncan Sturz.

Drafted by: Kelly Bush
Approved for circulation by: Kim Horrelt